

**INSTRUCTIONS FOR MEMBERSHIP**  
**NATIONAL SMALL ARMS CENTER**  
**and**  
**NATIONAL SMALL ARMS TECHNOLOGY CONSORTIUM**

- Applicants must complete and sign the membership application; the Consortium Member Agreement (CMA) and the Other Transactions Agreement (OTA). The Consortium Executive Committee must approve the membership application for all applicants. In addition, the Government must approve applications from foreign owned companies/organizations.
- The original membership application and the original signature page for the CMA must be mailed to the Consortium Executive Director::

Ms. Barbara J. Byrnes  
Engineering and Management Executives, Inc.  
101 South whiting Street, Suite 204  
Alexandria, VA 22314  
Phone: (703) 212-8030, Ext. 223

- The original signature page of the OTA must be mailed to the Agreements Officer:

Mr. James Turner,  
Agreements Officer, National Small Arms Center OTA  
TACOM-Picatiny  
AMSTA-AQ-APB, Bldg. 9  
Picatinny Arsenal, NJ 07804-5000  
Phone: (973) 724-7050

- Please fax or e-mail copies of the above documents so we can start processing your membership application immediately.
  - Fax the Membership Application and CMA Signature Page to Ms. Barbara Byrnes, (703) 212-8035 or e-mail it to emelbmt@aol.com
  - Fax the signature page of the OTA to Ms. Donna Apgar, the Agreements Officer for the Center, (973) 724-6542 or e-mail it to donna.apgar@us.army.mil

***NOTE: For your convenience, the signature pages of the CMA and OTA are attached to these instructions. (They can also be found within the documents.) Ms. Apgar must receive the original signed OTA for your organization to become a member of the National Small Arms Center. Ms. Byrnes must receive the original signed CMA and signed application for you to become a member of the National Small Arms Technology Consortium. The OTA is the contract between the Government and each Consortium Member. The CMA is the agreement among the Consortium Members. Only members of the Consortium are eligible for OTA contracts and Task Order Sub Contract Agreements (TOSAs).***

**INSTRUCTIONS FOR MEMBERSHIP**  
**(Continued)**

- It would be appreciated if you would e-mail the filled in application form to Barbara Byrnes at [eme1bmt@aol.com](mailto:eme1bmt@aol.com) as it needs to be staffed and approved by the members of the Executive Council. An e-mail copy expedites the process.
- The cost of joining the Consortium is \$1,000.00 per year and 1% of any contracts you receive. You will be billed for your membership dues upon approval of your membership application. You will be billed the 1% contract fee generally within 90 days of award of the contract.
- If you have any questions, please contact Barbara Byrnes on (703) 212-8030, Ext. 223 or e-mail: [eme1bmt@aol.com](mailto:eme1bmt@aol.com)

**CMA SIGNATURE PAGE**  
**NATIONAL SMALL ARMS TECHNOLOGY CONSORTIUM**  
**MEMBERSHIP AGREEMENT UNDER OTA**  
**NUMBER W15QKN-05-9-0200**  
**4 August 2004**

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives as of the day and year first above written.

**Consortium Member**

**Consortium Member**

Company Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Company Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Company Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Company Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Company Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Company Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Company Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Company Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Company Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Company Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Company Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Company Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**OTA SIGNATURE PAGE**  
**NSAC/NSATC Section 845/822 OTA**  
**W15QKN-05-9-0200**  
**18 Jan 2005**

COMPANY NAME

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

COMPANY NAME

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

COMPANY NAME

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

COMPANY NAME

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

COMPANY NAME

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

COMPANY NAME

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_